

AWDURDOD TÂN AC ACHUB GOGLEDD CYMRU



NORTH WALES FIRE AND RESCUE AUTHORITY

The Annual Meeting of the NORTH WALES FIRE AND RESCUE AUTHORITY will be held on MONDAY 9 November 2020 at 10.00am. The meeting will be held via Zoom.

Yours faithfully

Colin Everett
Clerk

AGENDA

1. Apologies

2. Confirmation of NWFRA Office Holders 2020/21

3. Notice of Urgent Matters

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of the Local Government Act, 1972.

4. Minutes of the annual meeting held on 17 June 2019

5. Matters arising

6. Meeting Dates 2021/22

7. Urgent Matters

To consider any items which the Chair has decided are urgent (pursuant to Section 100B (4) of the Local Government Act, 1972) and of which substance has been declared under item 4 above.

PART II

No items for discussion

NORTH WALES FIRE AND RESCUE AUTHORITY

Minutes of the Annual Meeting of North Wales Fire and Rescue Authority held on Monday 17 June 2019 at Conwy County Borough Council Chamber, Bodlondeb. Meeting commenced at 10.30am.

PRESENT

Councillor

Bryan Apsley
Brian Blakeley
Ann Davies
Ian Dunbar
Veronica Gay
Richard Griffiths
J Brynmor Hughes
Eric Wyn Jones
Peter Lewis
Sue Lloyd-Williams
Geoff Lowe
Roger Parry
Dylan Rees
Gareth A Roberts
Rondo Roberts
Paul Shotton
J Rodney Skelland
Nigel Smith
Owen Thomas

Representing

Wrexham County Borough Council
Denbighshire County Council
Denbighshire County Council
Flintshire County Council
Flintshire County Council
Anglesey County Council
Gwynedd Council
Anglesey County Council
Conwy County Borough Council
Conwy County Borough Council
Wrexham County Borough Council
Conwy County Borough Council
Anglesey County Council
Gwynedd Council
Wrexham County Borough Council
Flintshire County Council
Wrexham County Borough Council
Conwy County Borough Council
Flintshire County Council

Also present:

S A Smith (Chief Fire Officer and Chief Executive); C P Everett (Clerk and Monitoring Officer to the Authority); K W Finch (Treasurer to the Authority); R Fairhead and Kevin Roberts (Assistant Chief Fire Officers); H MacArthur and S Morris (Assistant Chief Officers); T Williams (Corporate Communications Manager); Pam Bass and Diane Davies (Secretariat).

APOLOGIES

Councillor

Marion Bateman
Meirick Lloyd Davies
Michael Dixon
Gethin Glyn Williams
David Wisinger

Representing

Flintshire County Council
Denbighshire County Council
Wrexham County Borough Council
Gwynedd Council
Flintshire County Council

- 1 APPOINTMENT OF CHAIR 2019/20
 - 1.1 The Clerk requested nominations for the office of Authority Chair for the 2019/20 municipal year.
 - 1.2 Cllr S Lloyd-Williams proposed Cllr P Lewis and this was seconded by Cllr I Dunbar. No other nominations were proposed.
 - 1.3 **RESOLVED that Councillor Peter Lewis be elected as Chair of North Wales Fire and Rescue Authority for the 2019/20 municipal year.**
- 2 APPOINTMENT OF DEPUTY CHAIR 2019/20
 - 2.1 The Chair proceeded to seek nominations for the office of Authority Deputy Chair for the 2019/20 municipal year.
 - 2.2 Cllr P Shotton proposed Cllr D Rees and this was seconded by Cllr A Davies. No other nominations were proposed.
 - 2.3 **RESOLVED that Cllr Dylan Rees be elected to serve as Deputy Chair of North Wales Fire and Rescue Authority for the 2019/20 municipal year.**
- 3 APPOINTMENTS OF CHAIR AND DEPUTY CHAIR OF AUDIT COMMITTEE
 - 3.1 The Chair sought nominations for the offices of Chair and Deputy Chair of the Audit Committee for the 2019/20 municipal year.
 - 3.2 For the post of Chair, Cllr G Lowe proposed Cllr Brian Apsley and this was seconded by Cllr I Dunbar. No other nominations were proposed.
 - 3.3 For the post of Deputy Chair, Cllr P Shotton proposed Cllr O Thomas and this was seconded by Cllr I Dunbar. No other nominations were proposed.
 - 3.4 **RESOLVED that**
 - (i) **Councillor Brian Apsley be elected to serve as Chair of the Audit Committee for the 2019/20 municipal year;**
 - (ii) **Councillor Owen Thomas be elected to serve as Deputy Chair of the Audit Committee for the 2019/20 municipal year.**
- 4 NOTICE OF URGENT MATTERS
 - 4.1 The Chair advised that no items had been submitted to the Clerk for consideration.

5 MINUTES OF THE LAST ANNUAL MEETING

5.1 The minutes of the Fire and Rescue Authority Annual Meeting held on 18 June 2018 were submitted for approval.

5.2 **RESOLVED to approve the minutes as a true and correct record of proceedings.**

6. MATTERS ARISING

6.1 No matters arose from the minutes submitted.

7 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY

7.1 The report was presented for information to confirm the appointment of members of the Authority and the composition of the full Authority membership for 2019/20.

7.2 **RESOLVED to note the Authority membership for 2019/20.**

8 APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

8.1 The purpose of the report was to invite the Authority to appoint membership of internal and various external committees including the Local Government Association (LGA) and the Welsh Local Government Association (WLGA).

8.2 **RESOLVED:**

- (i) not to apply the principle of political balance to Committees;**
- (ii) subject to confirmation of the allocation of Anglesey Members following the appointment of Cllr Dylan Rees to the role of Deputy Chair of the Authority membership of committees to be as follows:**

Executive Panel

Member

Peter Lewis (Chair)
Dylan Rees (Deputy Chair)
Richard Griffiths
John Brynmor Hughes
Gethin Williams
Roger Parry
Adrian Tansley
Ann Davies
Meirick Lloyd Davies
Marion Bateman

Constituent Authority

Conwy County Borough Council
Anglesey County Council
Anglesey County Council
Gwynedd Council
Gwynedd Council
Conwy County Borough Council
Conwy County Borough Council
Denbighshire County Council
Denbighshire County Council
Flintshire County Council

Veronica Gay
Michael Dixon
Rondo Roberts

Flintshire County Council
Wrexham County Borough Council
Wrexham County Borough Council

Audit Committee

Member

Bryan Apsley (Chair)
Owen Thomas (Deputy Chair)
Eric Wyn Jones
Simon Glyn
Gareth A Roberts
I Dilwyn Lloyd
Sue Lloyd-Williams
Nigel Smith
Peter Evans
Brian Blakeley
Ian Dunbar
Paul Shotton
David Wisinger
Geoff Lowe
J Rodney Skelland

Constituent Authority

Wrexham County Borough Council
Flintshire County Council
Anglesey County Council
Gwynedd Council
Gwynedd Council
Gwynedd Council
Conwy County Borough Council
Conwy County Borough Council
Denbighshire County Council
Denbighshire County Council
Flintshire County Council
Flintshire County Council
Flintshire County Council
Wrexham County Borough Council
Wrexham County Borough Council

(iii) to appoint representatives to external bodies as set out below:

Chairs and Chiefs Ministerial Fire and Rescue Liaison Group	Usually the Chair
Welsh Local Government Association (WLGA) Council	Usually the Chair
WLGA Co-ordinating Committee	One representative on behalf of the three FRAs
WLGA Fire Services Panel	The Chair and Deputy Chair
Local Government Association (LGA)	Usually the Chair
LGA Fire Services Forum	One representative on behalf of the three FRAs
National Issues Committee	The Chair and Deputy Chair

9 MEETING DATES 2018/19

9.1 The report was presented to inform Members of the dates and venues for meetings in 2019/20.

9.2 The Clerk confirmed that the date for the Executive Panel meeting is Monday 10th February 2020 and not Monday 13th February 2020 as stated in the report submitted. ACO Morris agreed to recirculate dates to Members.

9.3 The Clerk requested that the date for next year's Annual Meeting also be provided.

9.4 **RESOLVED to note the dates of all meetings as follows (which are subject to change):**

North Wales Fire and Rescue Authority meetings to be held at Bodlondeb, Conwy, 10.30am

Monday 16 September 2019

Monday 16 December 2019

Monday 16 March 2020

Monday 15 June 2020

Executive Panel meetings to be held at Fire and Rescue HQ, 10am

Monday 29 July 2019 **2pm**

Monday 21 October 2019

Monday 10 February 2020

Monday 18 May 2020

Audit Committee meetings to be held at Fire and Rescue HQ

Monday 29 July 2019

Monday 9 September 2019

Monday 27 January 2020

10 URGENT MATTERS

10.1 There were no urgent matters.

11 **PART II**

11.1 **No items for discussion**

Report to	North Wales Fire and Rescue Authority
Date	9 November 2020
Lead Officer	Clerk
Contact Officer	Colin Everett (01745 535286)
Subject	Meeting Dates 2021/22



PURPOSE OF REPORT

1. To inform Members of the dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2021/22.

EXECUTIVE SUMMARY

2. Dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2021/22 are as shown in paragraphs 7-9 of this report.

RECOMMENDATION

3. That Members note the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee set for the forthcoming year.

BACKGROUND

4. Dates of all meetings until March 2021 were set in December 2019. Advance notification of dates will assist Members and officers with their schedules.

INFORMATION

5. Due to the Covid pandemic, Members are asked to note that meetings will be held virtually via Zoom for the foreseeable future.

Fire and Rescue Authority

6. Standing Order 4(2) of the Authority's Standing Orders says that meetings of the Authority shall take place a minimum of four times per year and the annual meeting shall take place no later than June. These meetings shall normally take place on the third Monday of the month unless otherwise determined by the Chair in consultation with the Clerk and Chief Fire Officer.

7. Dates for the NWFRA meetings, to start at 10.00am, are scheduled as follows:

Monday 15 March 2021
 Monday 21 June 2021
 Monday 20 September 2021
 Monday 20 December 2021
 Monday 14 March 2022

Executive Panel

8. Dates for the Executive Panel meetings, to start at 10.00am unless noted otherwise, are scheduled as follows:

Monday 15 February 2021
 Monday 10 May 2021
 Monday 26 July 2021, **2pm**
 Monday 18 October 2021
 Monday 14 February 2022

Audit Committee

9. Dates for the Audit Committee meetings, to start at 10.00am, are scheduled as follows:

Monday 25 January 2021
 Monday 26 July 2021
 Monday 20 September 2021, **9.00am**
 Monday 24 January 2022

IMPLICATIONS

Wellbeing Objectives	Not considered relevant
Budget	Not considered relevant
Legal	Meetings are held in accordance with the NWFRA's Standing Orders and relevant terms of reference Members are expected to abide by their code of conduct at all times
Staffing	Not considered relevant
Equalities/Human Rights/ Welsh Language	All meetings of the Fire and Rescue Authority are equalities compliant
Risks	Not considered relevant