

NORTH WALES FIRE AND RESCUE SERVICE

FIRE AND RESCUE AUTHORITY EXECUTIVE PANEL REPORT

DATE:	13 th March 2006
REPORT BY:	Peter Slee Assistant Chief Officer (Corporate Services)
PURPOSE OF THE REPORT:	To inform Members of the options available for commemorating North Wales Fire and Rescue Authority's Tenth Anniversary.

1. **INTRODUCTION**

- 1.1 A report was submitted to the Executive Panel at its meeting on 26th October 2005 seeking members' views on commemorating the Authority's forthcoming tenth anniversary and the most appropriate manner by which to mark the occasion.
- 1.2 A number of members agreed with the concept of marking the Authority's tenth anniversary but stressed that, due to budgetary pressures, the costs of any commemorative events or publications had to be kept to a minimum. Following a discussion on a number of options the Panel resolved: "that enquiries be made and reported back to the Executive Panel/Authority on the possibility of hosting a reception at Walesfire 2006 to mark the Authority's tenth anniversary, and the publication of a booklet detailing the Authority's achievements during the ten years."

2. **FINDINGS**

- 2.1 During the ten years since the Authority's formation a total of 78 people have served, or are currently serving, as Members or Principal Officers of the Authority.
- 2.2 As all three fire and rescue authorities in Wales were formed at the same time, members from the other fire and rescue authorities will be also marking their tenth anniversary. Therefore North Wales Fire and Rescue Authority (NWFRA) may wish to consider hosting a combined reception for the three authorities during the Walesfire 2006 Conference at Llandudno in May.

2. **FINDINGS** *(continued)*

2.3 With this in mind quotations have been obtained for the following options. Detailed costings on each option will be reported at the meeting:

2.4 Lunchtime Reception

A lunch time reception could be held in the Conwy Suite of the St. George's Hotel (the Walesfire 2006 Conference Hotel), which was available at the time of writing. The Conwy suite is ideal to accommodate up to 80 guests but, should a larger room be required, then the Wedgewood suite may be available.

2.5 Commemorative Booklet

Another option would be the publication of a booklet to celebrate the Authority's achievements over the past ten years. The booklet would include the names of all Members and Principal Officers who have served on the Authority and a list of its achievements including a short narrative on each one. This publication could be produced in colour and include photographs.

2.6 Further Options

The Walesfire 2006 Conference reception, which is to be held on the evening of Monday 8th May 2006, could be used to celebrate the anniversary. This would involve Atal Tân Cymru using the 10th Anniversary as the theme for the evening. The cost for the reception on the opening evening of the Conference currently stands at £10 per head but this could increase if larger numbers were to attend i.e. invitations being extended to former Members, thus requiring a larger room. This would allow the other Welsh Fire and Rescue Authorities simple access to the celebration, but it would also be open to all persons attending the conference and could therefore detract from being a significant event for NWFRA

3. **RECOMMENDATIONS**

That Members:

3.1 note the contents of the report; and

3.2 decide upon the preferred manner by which to commemorate the tenth anniversary.